

ROUTING AND TRANSMITTAL SLIP

6-17-82

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials Date
18 JUN 1982 *B*

[Redacted Box]

2. _____

3. *CHIRPS*

4. _____

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

as you requested.

1-3. also, informal OK

from Congress on the 250

Memorandum was received.

NO letter per

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

OD/Per (Raman)

Phone No.

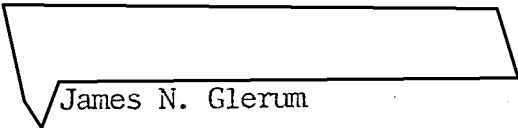
14 June 1982

MEMORANDUM FOR: Deputy Director for Operations

FROM: James N. Glerum
Director of Personnel

SUBJECT: FTE Ceilings

As you are aware, we are seeking Congressional approval to exceed our FY 1982 ceiling and enter new employees on board against the prospective FY 1983 ceiling increase. If we are successful in this effort, you will receive an additional ceiling allocation plus a corresponding increase in your full-time FTE allowance. However, this will not affect the FTE ceiling for part-time intermittent personnel and the Deputy Director has ordered that each Directorate must remain within its own ceiling for such personnel. The FTE report through 29 May 1982 shows that the DO is projected to exceed its allocation by as many as 17 man-years. Your recent cable to the field is a highly appropriate control measure. In addition to controls on new hires, you also may wish to hold hours worked to the minimums specified by existing contracts.


James N. Glerum

STAT

Distribution:

Orig - Addressee
1 - Comptroller
1 - DD/R&P
1 - C/CPD via DD/SP
1 - D/Pers Chrono
① - JNG Chrono
D/Pers;kn (15 June 82)

1- PAGE

14 June 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: James N. Glerum
Director of Personnel

SUBJECT: FTE Ceilings

As you are aware, we are seeking Congressional approval to exceed our FY 1982 ceiling and enter new employees on board against the prospective FY 1983 ceiling increase. If we are successful in this effort, you will receive an additional ceiling allocation plus a corresponding increase in your full-time FTE allowance. However, this will not affect the FTE ceiling for part-time intermittent personnel and the Deputy Director has ordered that each Directorate must remain within its own ceiling for such personnel. FTE reports through pay period 16 indicated that your Directorate was staying within its allocation, but the most recent report for pay period 17 (29 May 1982) indicates the possibility of a small over-expenditure of FTE.

James N. Glerum

STAT

Distribution:

Orig - Addressee
1 - Comptroller
1 - DD/R&P
1 - C/CPD via DD/SP
1 - D/Pers Chrono
1 - JNG Chrono
D/Pers;kn (15 June 82)

COMPT 82-0763

PERS 82-7024

14 June 1982

MEMORANDUM FOR: Deputy Director for Intelligence

FROM: James N. Glerum
Director of Personnel

SUBJECT: FTE Ceilings

As you are aware, we are seeking Congressional approval to exceed our FY 1982 ceiling and enter new employees on board against the prospective FY 1983 ceiling increase. If we are successful in this effort, you will receive an additional ceiling allocation plus a corresponding increase in your full-time FTE allowance. However, this will not affect the FTE ceiling for part-time intermittent personnel and the Deputy Director has ordered that each Directorate must remain within its own ceiling for such personnel. The FTE report through 29 May 1982 indicates that your Directorate faces a slight excess use of FTE for part-time intermittent employees. Therefore, I suggest that you monitor closely the number of personnel put on part-time employment and the hours worked by your contract personnel.

James N. Glerum

STAT

Distribution:

Orig - Addressee
1 - Comptroller
1 - DD/R&P
1 - C/CPD via DD/SP
1 - D/Pers Chrono
1 - JNG Chrono
D/Pers;kn (15 June 82)

COMPT 82-0763

PERS 82-7024

14 June 1982

MEMORANDUM FOR: Deputy Director for Science and Technology

FROM: James N. Glerum
Director of Personnel

SUBJECT: FTE Ceilings

As you are aware, we are seeking Congressional approval to exceed our FY 1982 ceiling and enter new employees on board against the prospective FY 1983 ceiling increase. If we are successful in this effort, you will receive an additional ceiling allocation plus a corresponding increase in your full-time FTE allowance. However, this will not affect the FTE ceiling for part-time intermittent personnel and the Deputy Director has ordered that each Directorate must remain within its own ceiling for such personnel. The FTE report through 29 May 1982 shows that S&T is projected to exceed its allocation by five man-years. Therefore, I urge you to give this your earliest attention. Among steps that might be taken are (a) defer until FY 1983 the hiring of additional part-time or contract personnel in both Headquarters and the field, and (b) hold hours worked to the minimums specified by existing contracts.

James N. Glerum

STAT

Distribution:

Orig - Addressee
1 - Comptroller
1 - DD/R&P
1 - C/CPD via DD/SP
1 - D/Pers Chrono
1 - JNG Chrono
D/Pers;kn (15 June 82)